

# Akamai University



## APPLICATION INSTRUCTIONS

### Admission Office Contact Information

Prior to making contact, it is important that you thoroughly review our website, especially related to your academic interests and requirements for study. You should also carefully review the requirements for Admission and send your questions and concerns by email to the Office of Admission. Prior to completing your application, and uploading of the application materials online, you may wish to make at least one contact with senior staff or faculty to determine the fitness of your desired area of study. The Office of Admission can help you make an appropriate contact.

Ms. Mary Betancourt  
Office of Admissions

#### Akamai University

110 Haili Street, Hilo, HI 96720 USA

Tel: 1 (808) 934-8793 International

Fax: 1 (808) 443-0445 International

[admission.akamai@gmail.com](mailto:admission.akamai@gmail.com)

### Entry Requirements

Admittance to any Akamai University degree program is based upon an assumption that you have the background (attributes and resources) to achieve the objectives of your selected program. To assure a high likelihood for your success in the desired program, we have established a number of entry requirements to guide the Admission Office in the review of your application materials.

### Program Prerequisites

The University requires that you to have completed the appropriate preparatory degree (or coursework) and specific subject matter competencies prior to enrollment. These foundational competencies assure the University that you have the necessary understandings, skills and competencies for successful completion of advanced studies. Your degree program will also have professional prerequisites requiring a minimum number of years of progressively more responsible career experience (or specific licensing). These professional requirements assure the University you are able to approach the subject matter in a mature manner and effectively apply new learning within real world settings. You must demonstrate you have completed these foundational elements by submission of official college transcripts (or other documentation) for Office of Admission review.

**Bachelor's Entry Requirements.** For acceptance to the Bachelor's program, you should have completed the secondary program, have at least two full years or equivalent in postsecondary studies and training, and at least two years of meaningful career experience.

**Master's Entry Requirements.** For acceptance to the Master's program, you should have completed a recognized baccalaureate degree in an appropriate field of study and have several years of career-related experience.

**Doctoral Entry Requirements.** As a prerequisite for acceptance to the Doctoral program, you should have completed a recognized Master's degree in an appropriate field of study and have several years of progressively more responsible professional experience.

### **Further Admission Requirements**

Given the fully external nature of our degrees, it is essential that you demonstrate access to the appropriate local and online libraries, learning resources and field study facilities. You must provide English language translations of all documents and, if necessary, a recognized educational credential evaluation of international academic credits earned. As part of the admission process, you must initiate at least one telephone or email contact with an Akamai administrator or senior faculty member in your desired field of study. The following additional requirements help the Admission Committee better understand your potential for success in the desired program, of study.

**English Language Competencies.** As an applicant, you must clearly demonstrate proficiency in written and verbal English language communication skills according to American collegiate standards. If you are an international student with English as a second language, you should submit samples of your best written work (English) or submit a record of a recent TOEFL examination with a 550 score or above.

**Access to Learning Resources.** You must provide assurance that you can successfully access required learning resources including texts, journals, periodicals, databases, video- and audiotapes, online resources, relevant reference materials, and manuals of effective research and writing.

**Access to Outside Resources.** You must demonstrate you have access to essential external resources that provide avenues for practical application of learning such as field study sites with essential facilities, equipment and qualified personnel. You are also expected to identify enrichment activities that supplement your program such as seminars, conferences, workshops and retreats and membership in professional associations and societies.

**Access to Educational Technology.** You must verify that you have access to a computer, email and Internet and other necessary means of communication for the duration of your program, such as telephone and fax. No student is admitted without such assurance.

### **The Admission Process**

Our Admission process is designed to carefully review your career background and training and

prior college achievements. Your supportive information and documents must demonstrate you have achieved the minimum entry requirements for the desired degree and that you satisfy certain general expectations of the University. If you show a strong likelihood for success in your desired program, upon review of a completed application package, you are assured acceptance.

**\*\*\*Your Application Checklist\*\*\***

The required elements of your Application for Admission should include:

✚ Complete application submitted online at  
<http://www.akamai-ecampus.com/application.htm>

✚ Upload the following elements online at  
<http://www.akamai-ecampus.com/application.htm>

\_\_\_\_\_ Cover letter identifying your proposed field of study and describing in detail your career and research interests, your college background, training and professional experience

\_\_\_\_\_ Official copies of your college transcripts, training records and other academic documents sent directly from your educational institutions to the Office of Admission (student copies may be uploaded online)

\_\_\_\_\_ Copy of government issued identification card or passport information pages

\_\_\_\_\_ Two current letters of recommendation related to your prior career and college performance sent by the reference to the Office of Admission (may be uploaded)

\_\_\_\_\_ Complete and up-to-date resume or CV

✚ Nonrefundable application fee (US\$50). Option for payment online at:  
<http://www.akamaiuniversity.us/onlinepaymentcenter.html>