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OF
ELEMENTS OF THESES AND DISSERTATIONS

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A HISTORY OF THE
DEVELOPMENT OF AKAMAI UNIVERSITY
2000-2010

(Triple spacing)

By John J. Doe

A Thesis

Submitted to the Faculty of

Akamai University

In partial fulfillment of the requirements

For the degree of
(Triple spacing)

DOCTOR OF PHILOSOPHY
(Double spacing)

In

(Double spacing)
HISTORY OF EDUCATION

December, 2005

Approved:

Date:

Sample of Copyright Page

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Abstract Format

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 - Utilize single spacing and double spacing as indicated.
 - Page number (Roman numeral is shown).
 - * Left page margin is 1.5 inches, with right, top and bottom at 1 inch.
 - * Text begins 2.3 inches. Maximum length: Ph.D. (350 words) Master's (500).
 - * Note that the title is capitalized and single-spaced if it runs more than one line.
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The abstract is doubled spaced and contains the following sections.

Problem Statement

Design of the Study

Major Findings

Conclusions /Implications/Recommendations

Sample of Dissertation Abstract Pages (This abstract is too long for UMI . They will only accept an abstract of 250 words)

CONTRIBUTIONS OF SELECTED PRIVATE
PHILANTHROPIC FOUNDATIONS FOR HIGHER EDUCATION
ADMINISTRATION
1966-1975

1978
Jane Doe

Under the Supervision of Professor Grant Foundation

The Problem

The purpose of this study was to investigate the grant-making patterns of ten selected major private foundations for the improvements of higher education administration from 1965-66 to 1974-75 and explore the extent to which they have responded to the concerns of higher education administrators during that period. Four research questions were examined in the exploration of this problem:

1. How does private foundation grant-making for the improvement of higher Education administration compare with foundation assistance to higher education in general?
2. In what areas have private foundations provided major assistance for improving higher education administration?
3. What is the pattern of grant making to different categories of recipient institutions, e.g. private, public, and associative?
4. Which administrative concerns have received priority funding?

Design of the Study

The concerns of college and university administrators were compiled from the published papers and proceedings of seven national association groups throughout the decade.

Ten private foundations were selected as the sample. Nine were general welfare with

assets of \$100 million or more, and one was a special purpose foundation with grants given mainly to higher education. Grants given to college and university administration were compiled from the annual reports, I.R.S. forms 990's and grant lists and information supplied by the sample foundations over the decade, 1966-1975.

Contributions to higher education and higher education administration were compared over the decade. Grants for higher education administration were categorized according to seven purposes, according to recipient types of institutions and according to nine Concern areas of administrators.

Major Findings

The major findings from this study was that these ten private foundations not only gave more grants the second half of the decade, 1971-1975, but also targeted funds more proportionately into specific priority areas. Other major findings include the following:

1. The ten private foundations gave \$194 million, or approximately 1, 635 grants for higher education administration over the decade, 1966-1975. This amounted to 12.4 percent of the grants given to higher education. The second half of the decade grants for higher education administration rose \$8million from the amount given in the first half of the decade. Grants for higher education dropped \$16 million over the second half of the decade.
2. Grants given for the purpose of institutional improvement of management and governance amounted to the largest amount given for any purpose over the decade \$91 million or 47% of the grants. In the second half of the decade, grants for individual leadership rose to five times above the amount given in the first half of the decade, from \$4 million to \$21.9 million.

And more findings 3 and 4 continue...

Implications

The findings of this study suggest that the support for the improvement of higher Education administration is one of the top priorities of these ten private foundations. The trend to the targeting of funds to specific priority areas suggests the impact of the Tax

Reform Act of 1969. The findings also suggest that these ten private foundations will continue to increase their support to administrative concerns in the late 1970's, and the 1980's, targeting their funds into specific priority areas consistent with the concerns of administrators. Grants will probably be made increasingly to associations, and directly to individuals through foundations and foundation managed projects.

Approved: _____ Date: _____

Research with Human Subjects Approval Form

RESEARCH WITH
HUMAN SUBJECTS APPROVAL FORM

The Human Subjects Review Committee has examined the methods and procedures of the proposal and has agreed that the study is in compliance with the guidelines relative to research with human subjects.

1. There is adequate protection of the rights and welfare of the research participants.
2. There are sufficient procedures to guarantee adequate, appropriate, informed consent of the research subjects; and
3. The relative benefits of participation in the project exceed the relative risks.

Approved by:

Committee Chairperson

Date

Sample of Acknowledgements Page

4. Text is 12-point serif (Times New Roman). Capitalize as indicated.
 5. Text is aligned left.
 6. Text is single spaced with double spacing between persons acknowledged.
 7. Page number is not shown but is counted normally as number ii.
 8. Left page margin is 1.5 inches, with right, top and bottom at 1 inch.
 9. Text begins at around the 4-inch line. Generally, it should be in the upper center of the page, as indicated below.
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ACKNOWLEDGEMENTS

I am grateful to the following people who assisted me in this work:

TO: Dr. John Brown, my primary mentor, who supervised my thesis
and guided me in my studies throughout the program as well as providing
me with support and encouragement.

To Dr. Jane Smith, my secondary mentor who...

(And others who the author wishes to thank)

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15. Title REFERENCES is written as a half title page
 16. Capitalize this title
 17. This page is not numbered but counted
 18. (A similar type page is written for a half title APPENDICES Page)
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REFERENCES

Sample of References or Works Cited, Bibliography Pages

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 20. Arabic page numbers are utilized.
 21. Left page margin is 1.5 inches, with right top and bottom at 1 inch.
 22. Heading text begins 2.3 inches and is capitalized.
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LIST OF REFERENCES

Check Campbell, Ballou and Slade pages 111-179 for samples of referencing of books, multivolume works and series. Periodicals, reference works, public documents unpublished sources,
Dissertations, nonprint sources and computer materials.

There are samples of parenthetical and footnote style referencing on these pages.

Akamai University checks all manuscripts for correct and consistent usage within the Chicago, MLA, or APA Styles. Failure to document references in a consistent and acceptable style necessitates that the manuscript be returned without review.

Sample of Half Title Page preceding an Appendix

- * Begin Title of Appendix at 4.1/2 inch.
 - * Capitalize the title page e.g. APPENDIX B
 - * Double space with the title of the content of the Appendix
 - * Only one type of item to be placed in each appendix
 - * Appendix title page is counted but not numbered.
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Appendix B

Copies of Letters Sent to Respondents